



California Association of Regulatory Investigators and Inspectors

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CARII BOARD MEETING MINUTES

HAMPTON INN / Arroyo Grande

1400 W. Branch Street,

Arroyo Grande, CA 93420

January 27, 2018 - 09:00 am

- I. **Call to Order – President, Tom Ineichen**, called the meeting to order at 0920 hrs.
- II. **Roll Call: Members present;** Tom Ineichen, Lillian Hayek, Ron Headlee, Tim Toy, Dwaylon Calhoun, Michael Coyne and Valerie Wells constituting a quorum.
- III. **Past meeting Minutes:** The minutes of the past Board meeting were sent via email for review. Passed unanimously via email.
- IV. **Officer's Reports:**
 - a) **Treasurer's Report – Ron Headlee** reported that CARII's finances are in good standings. Ron reported due to Quick Book software updates he was not able to provide a written report. He will provide an electronic report within sixty days. Tom reported his findings of moving investment dividend funds into liquid accounts to be used towards giving back to membership. Mike motioned to reimburse Ron \$300 for a pilot coffee fund program. Mike seconded the motion and passed unanimously. Tim motioned to accept Ron's report, Dwaylon seconded the motion and passed unanimously.
 - b) **Membership and Marketing – Mike Coyne** - The committee is comprised of the following members; Mike and Valery. Mike is the chairperson. Mike will be working on obtaining promotional items and outreach plans. A plan will be provided on the next board meeting. No motions were made.
 - c) **Secretary's Report/Business between meetings – Tim Toy** reported the minutes were posted on the CSLEA website. No new business to report. No motions were made.

V. Committee Reports:

- a) **Bylaws Committee – Lillian Hayek** - The committee is comprised of the following members; Lillian and Dwaylon. Lillian as the chairperson. No new business to report. No motions were made.
- b) **CARII Scholarship – Lillian Hayek** - The committee is comprised of the following members; Lillian, Dwaylon and Nephtali. Lillian is the chairperson. Lillian reported she will be working on publishing the next Scholarship application with a May 31 deadline. A budget of \$2,000 was proposed. Valerie motioned to accept a \$2,000 budget for the 2018 Scholarship fund. Ron seconded the motion and passed unanimously. No motions were made.

VI. Order of Business:

- a) Contract update / Negotiations Preparations – discussed.
- b) CSLEA Updates / Developments – Allen Barcelona agreed to meet with the board at the next board meeting.
- c) BAR PR Meeting in Bakersfield – discussed.
- d) DMV, DCA; BEAR/BUFTI and other board/bureau Inspector reclass and meetings – discussed the December 2017 E blast.
- e) DMV Inspectors and issues – discussed.
- f) OSPS Grievance and meetings and State Lands – discussed reclass and vacant positions as per the recent enacted law.
- g) Travel costs and meeting planning – discussed.
- h) Site Representatives training and growth – discussed.
- i) Promotional items / challenge coins / Business Cards – discussed.

VII. Open Discussion:

There was much discussion of how funds were going to be used for giving back to members. The discussion included a coffee fund/Site Rep pilot program.

VIII. Scheduling next Board meeting

The next board meeting is tentatively scheduled for **June 02, 2018** in **Sacramento**.

IX. Adjournment:

The meeting adjourned at 1415 hrs.