



California Association of Regulatory Investigators and Inspectors

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CARII BOARD MEETING MINUTES CSLEA SOUTHERN HQ OFFICE 5762 Bolsa Ave. Suite 104 Huntington Beach, CA 92649

November 17, 2018 - 09:00 am

- I. **Call to Order – President, Tom Ineichen**, called the meeting to order at 0935 hrs.
- II. **Roll Call: Members present;** Tom Ineichen, Tim Toy, Dwaylon Calhoun, Michael Coyne, Amanda Martinez, Christine Montano and Mario Salas constituting a Quorum.
- III. **Past meeting Minutes:** The minutes of the past Board meeting were sent via email for review. Passed unanimously via email.
- IV. **Officer's Reports:**
 - a) **Treasurer's Report – Ron Headlee** - Ron was absent. Tom reported CARII's finances continue to be in good standing. Ron agreed to provide a more detailed report going forward. Ron provided Tom with a written report and Tom shared it with membership. Amanda motioned to accept Ron's report, Dwaylon seconded the motion and passed unanimously.
 - b) **Membership and Marketing – Mike Coyne** - The committee is comprised of the following members; Mike and Amanda. Mike is the chairperson. Tom indicated he would be working with Mike to develop a plan to increase outreach efforts and this plan would be a high priority. Mike had nothing new to report. No motions were made.
 - c) **Secretary's Report/Business between meetings – Tim Toy** – Tim reported the minutes were posted on the CSLEA website. No other activities were reported. No motions were made.
- V. **Committee Reports:**
 - a) **Bylaws Committee – Dwaylon Calhoun** - The committee was comprised of the following member; Dwaylon as the chairperson. The committee is now comprised of Dwaylon, Amanda, Mike and Mario. There was no new business. Tom requested that the committee update the Bylaws. No motions were made.
 - b) **CARII Scholarship – Dwaylon Calhoun** – Dwaylon requested to have a new

chairperson. Amanda agreed to be the new Chairman of the committee. The Committee is now comprised of the following members; Amanda, Christine and Dwaylon. No motions were made.

VI. Order of Business:

- a) Contract update / Negotiations Preparations - discussed
- b) CSLEA Updates / Developments / - discussed
- c) DCA Inspector reclass, PR reclass or deep class and meetings - discussed
- d) Department Meetings – discussed
- e) OSPR concerns - discussed
- f) CSLB / Reclass to S.I. – discussed
- g) Site Representatives & Membership Outreach – discussed
- h) Election of Board Officers – An election of the board officers was held with the following results; President - Tom Ineichen, Vice-President – Amanda Martinez Secretary - Tim Toy, Treasurer - Ron Headlee.

VII. Open Discussion:

VIII. Scheduling next Board meeting

The next board meeting is scheduled for **January 26, 2019**, in the **Central Coast area**.

IX. Adjournment:

The meeting adjourned at 1535 hrs.