



California Association of Regulatory Investigators and Inspectors

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CARII BOARD MEETING MINUTES CSLEA MEMBERSHIP CONFERENCE Mandalay Beach Resort by Embassy Suites 2101 Mandalay Beach Rd., Oxnard, CA 93035 805-984-2500 Hotel / 916-865-7856 T.I. March 7, 2019 - 5:00 pm

- I. **Call to Order – President, Tom Ineichen**, called the meeting to order at 1800 hrs.
- II. **Roll Call: Members present**; Tom Ineichen, Amanda Martinez, Tim Toy, Ron Headlee, Dwaylon Calhoun, Christine Montano, Cynthia Alviedo, Mike Coyne and Mario Salas constituting a Quorum.
- III. **Past meeting Minutes**: The minutes of the past Board meeting were sent via email for review. Passed unanimously via email.
- IV. **Officer's Reports**:
 - a) **Treasurer's Report – Ron Headlee** - Ron reported CARII's finances continue to be in good standing. Ron shared a written report with membership. Tim motioned to accept Ron's report, Dwaylon seconded the motion and passed unanimously.
 - b) **Secretary's Report/Business between meetings – Tim Toy** – Tim reported the minutes were posted on the CSLEA website. No other activities were reported. No motions were made.
- V. **Committee Reports**:
 - a) **Bylaws Committee – Dwaylon Calhoun** - The committee is comprised of the following members; Dwaylon is the chairperson, Amanda, Mike and Mario. Mario provided suggestions for bylaw changes to be discussed in a later meeting. No motions were made.
 - b) **CARII Scholarship – Amanda Martinez** – The Committee is comprised of the following members; Amanda is the chairperson, Cynthia, Christine and Dwaylon. Amanda reported she will be working on publishing the next Scholarship application with a May 31 deadline. A budget of \$3,000 was proposed. Amanda motioned to accept a \$3,000 budget for the 2019 Scholarship fund. Mario seconded the motion and passed unanimously.
- VI. **Order of Business**:
 - a) Contract preparations Proposal finalizations - discussed
 - b) Department meetings / Discussions - discussed

VII. Open Discussion:

VIII. Scheduling next Board meeting

The next board meeting is scheduled for **July 13, 2019**, in the **Napa area**.

IX. Adjournment:

The meeting adjourned at 2145 hrs.